**LSSI Next Generation Co-Production Impact Scheme**

LSSI’s Co-production Network has recently launched the ‘[Co-production Toolkit’](https://lssi.leeds.ac.uk/engagement-partnerships/coproduction-at-university-of-leeds/co-production-research-toolkit/) that demonstrates mechanisms for enhancing impact culture and promoting interdisciplinary research excellence in co-production across the university. The network helps to foster new ideas across the arts, humanities, social sciences, and STEM subjects to support cross-cutting activities to enable creative platforms of capacity of participatory research, best practices and building partnerships to maximise the impact of interdisciplinary research and enhance the skills of the next generation of researchers at the University of Leeds.

Our research at LSSI is enriched by bringing together disciplines, professions, and people to solve real world problems, ensuring that high quality research informs societal change. Social science research is fundamental in responding to the complex global challenges facing contemporary society. At LSSI, our aim is to raise the profile of social science and its significant role in framing novel interdisciplinary and cross-institutional research collaborations.

As part of Leeds Social Sciences Institute’s (LSSI) Impact Acceleration Account (IAA) funding, we are pleased to offer an opportunity for [Early/Mid-Career Researchers](https://www.ukri.org/what-we-do/developing-people-and-skills/ahrc/early-career-researchers-career-and-skills-development/) to pursue opportunities to develop research impact in relation to co-production research on topics tackling societal challenge. The aim of the fund is to advance novel, and creative ways to promote co-production approaches based on co-created research themes that engage with communities, social transformation, and public policy. **Funding can be used to forge new partnerships, strengthen existing collaborations through seminars/workshops, sandpits with stakeholders, networking events or involving beneficiaries in developing co-production impact plans.**

**Each award will be for a maximum of £5k and applications should include at least two members from different disciplines, alongside at least one non-academic partner. Awards will be a maximum of 9 months and will commence on 1st November 2024 and end no later than 31st July 2025**.

Award recipients should list two choices of mentors who could be selected from our community of [Co-production Impact Mentors](https://lssi.leeds.ac.uk/mentors-of-co-production-research-methods/). We will also run a networking event to introduce our mentors.

All IAA awards can only cover **directly incurred costs** associated with the award (i.e., awards do not cover Full Economic Costs), which may include the following:

* Reasonable travel, accommodation and subsistence costs - in accordance with the [University expenses](http://www.leeds.ac.uk/finance/e-expenses/e-expenses/e-expenses/e-expenses_staff_5_.html) [policy.](http://www.leeds.ac.uk/finance/e-expenses/e-expenses/e-expenses/e-expenses_staff_5_.html)
* Equipment - consumables directly related to the project may be eligible for funding.
* Other – such as registration costs at events (this does not include academic conferences), production of professional materials, room bookings, catering etc.
* Applicants should provide costings in their application (in consultation with Faculty Research offices) and justification for the budget.

The following costs are **not eligible**:

* Academic staff time.
* Estates and indirect costs.
* Building and refurbishment costs.
* Patent filing or similar costs associated directly to registering intellectual property rights.
* No Infrastructure and Capital Expenditure are permitted.

Funds may only be used to support the activities detailed in the application and should not duplicate projects already supported by other schemes. You must disclose if you have received funding or are applying to another internal or external fund for a related project. At the end of the project, you will be required to complete a final report detailing your achievements and next steps no later than one month after the end date.

**Deadline for applications:**

Applications submitted before **17.00 (GMT) on Wednesday 2nd October 2024** will be considered by the Panel. Applications received after this deadline will not be considered.

**Where to send your application:**

Please send your completed form to [lssi@leeds.ac.uk](mailto:lssi@leeds.ac.uk).

**Application format:**

Your application should be no longer than two-sides of A4 (size 11 font, normal or moderate margins); plus, a further page for your financial table.

**Process for selecting projects:**

All applications will be evaluated by a Panel (including academics and staff from LSSI and the Research and Innovation Service) for the quality of the co-production idea (in terms of originality, significance, novelty, and reach), potential to enhance co-production, professional development and how the mentorship can help with your development. Decisions will be circulated by Friday 18th October 2024.

**LSSI Next Generation Co-Production Impact Scheme Application Form**

**Please return completed applications to** [**lssi@leeds.ac.uk**](mailto:lssi@leeds.ac.uk) **by 17:00 GMT on 2nd October 2024**

|  |  |
| --- | --- |
| Project Title |  |
| Lead PI [Lead PI name and school/faculty/discipline] |  |
| Lead PI [Second lead PI name and school/faculty/discipline] |  |
| Non-academic partner |  |
| 1. *(You may remove explanatory text in italics to create space) Briefly outline your work plan and show how this aligns with the criteria described above. You may find it useful to outline your proposed project against the following headings:*  *· Project vision and aims: (What is the team hoping to achieve with their proposed work, its importance and novelty and need to use co-production approaches)*  *· Approach: Planned Co-production activities (Explain how you have designed your approach and how you will deliver the proposed activities)*  *· Outputs, outcomes, project sustainability and future work (e.g., will the activities lead to larger bids, how will the team continue working together).*  *· The Team Capability to Deliver (Why are you the right interdisciplinary team to successfully deliver the*  *proposed project, relevant experience, balance of skills and expertise etc.)* | |
|  | |

**Selecting a Mentor:**

Each project team must select two mentors from the list provided in this link. We will try to match you with one of them. Mentors will challenge you by asking questions and prompt you to engage and take ownership of your own decisions. The list of people who have volunteered to be a Co-production Impact Mentor is [here](https://lssi.leeds.ac.uk/mentors-of-co-production-research-methods/).

|  |  |
| --- | --- |
| Choice 1 |  |
| Choice 2 |  |

Please complete the financial table below, delete unnecessary rows:

*N.B. - We encourage consideration of the* [*Fairer Futures for All*](https://forstaff.leeds.ac.uk/homepage/433/fairer_future_for_all) *commitment when considering any staffing.*

|  |  |
| --- | --- |
| Items | Costs £ |
| Travel and Subsistence: please itemise each journey, state the number of days and rate claimed for each location and identify who the costs relate to |  |
|  |  |
| Consumables: please state item and number |  |
|  |  |
| Directly Incurred (DI): Staff costs |  |
| Other costs: please specify |  |
|  |  |

Total funds sought: £\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |
| --- | --- |
| Budget Holder [Insert Faculty responsible for budget] |  |
| Requested Budget [amount in £] |  |
| Have you previously received internal funding for a related project? |  |
| Are you currently submitting this or a similar proposal to other internal/external funders? If yes, please provide details. |  |

I will ensure that all spending and claims are completed by 31 July 2025 ☐

Applicant signature: ………………………………………… Date ………………………

Faculty Research Office Manager signature: …………………………………… Date ………………………